

NON-LIMITED
BUSINESS REPORT
APPLICATION FORM

Data Protection Act 1998

How to apply for your Equifax Non-Limited Business Report

If you are a sole trader or in a business partnership, by law you are entitled to a copy of your Non-Limited Business Report by post for a statutory fee of £2. This will be posted to you within seven working days.

To request your Non-Limited Business Report by post, please complete the form clearly, in **block capitals, using black or blue ink**, and send it to the address below. Please include a cheque made payable to Equifax Ltd to cover the statutory fee of £2.

Please provide any additional information (eg names of other proprietors, previous business names, trading names or styles) on a separate sheet of paper.

Please note

- To help us make sure we only send credit reports to people who are entitled to see them, all applications are subjected to security checks
- If we produce a personal credit report for you, we will check your details with the records we hold and share with fraud prevention agencies. If false or inaccurate information is provided and fraud is identified, we will record this and details will be passed to the other fraud prevention agencies. Law enforcement agencies may access and use this information. We and other organisations may also access and use this information to prevent fraud and money laundering, for example, when:
 - checking details on applications for credit and credit related or other facilities
 - managing credit and credit related accounts or facilities
 - recovering debt
 - checking details on proposals and claims for all types of insurance
 - checking details of job applicants and employees

Please contact us at Equifax Ltd, Customer Service Centre, PO Box 10036, Leicester, LE3 4FS if you would like to receive details of the fraud prevention agencies. We and other organisations may access and use information recorded by fraud prevention agencies in other countries.

- We may use this application to help make sure the information we hold about your company is accurate

Next steps

Return your completed form with payment to:
**Equifax Ltd, Customer Service Centre,
PO Box 10036, Leicester, LE3 4FS.**

Please make cheques/postal orders payable to **Equifax Ltd** to cover the total cost of your order. Please do not send stamps or cash.

When we receive your Non-Limited Business Report application we will:

- Send you your credit report, if we hold it, or inform you that we have no business information about you within seven working days
- Record the fact that we have sent you your credit report. This record will appear on any future credit reports we send you but lenders will not see it during a credit check

Equifax Non-Limited Business Report Application Form

I wish to apply under Section 7 of the Data Protection Act 1998/Section 158 (1) of the Consumer Credit Act 1974 for a copy of my £2 Statutory Credit Report.

Signature:	Date: / /
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Partner / proprietor details

Title:	Full forename:	Middle name:	Surname:	Date of birth: / /
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Current residential address:

	Town:
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County:	Postcode:
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Other names you may be known as (eg maiden name)

Title:	Full forename:	Middle name:	Surname:	
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Other partner / proprietor details

Title:	Full forename:	Middle name:	Surname:	Date of birth: / /
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Other names they may be known as (eg maiden name)

Title:	Full forename:	Middle name:	Surname:	
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Business details – please supply all business names and addresses traded at in the last 6 years

1) Business name:	2) Business name:
Trading as:	Trading as:
Address:	Address:
Town:	Town:
County: Postcode:	County: Postcode:
Date trading commenced: / /	Date trading commenced: / /
Length of time at address:	Length of time at address:
3) Business name:	4) Business name:
Trading as:	Trading as:
Address:	Address:
Town:	Town:
County: Postcode:	County: Postcode:
Date trading commenced: / /	Date trading commenced: / /
Length of time at address:	Length of time at address:

RETURN TO: Equifax Ltd, Customer Service Centre, PO Box 10036, Leicester, LE3 4FS

